

**Approved**

Commissioners Court

**REQUEST FOR AGENDA PLACEMENT FORM**

SEP 18 2017

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Sheriff Adam King

**TODAY'S DATE:** 09/12/2017

**DEPARTMENT:** Sheriff's Office

**SIGNATURE OF DEPARTMENT HEAD:**

X 

**REQUESTED AGENDA DATE:** 09/18/2017

**SPECIFIC AGENDA WORDING**

The Johnson County Sheriff's Office has been awarded a grant for the Live Scan Program in the amount of \$40,590.00. The grant is equipment only and 100% funded by CJD. Requesting for the County Judge to be able to accept the funding for the Live Scan grant.

**PERSON(S) TO PRESENT ITEM:** Sheriff Adam King

**SUPPORT MATERIAL: (Must enclose supporting documentation)**

**TIME:**

**ACTION ITEM:** X

**WORKSHOP:** \_\_\_\_\_

(Anticipated number of minutes needed to discuss item)

**CONSENT:** \_\_\_\_\_

**EXECUTIVE:** \_\_\_\_\_

**STAFF NOTICE:**

**COUNTY ATTORNEY:** \_\_\_\_\_

**IT DEPARTMENT:** \_\_\_\_\_

**AUDITOR:** \_\_\_\_\_

**PURCHASING DEPARTMENT:** \_\_\_\_\_

**PERSONNEL:** \_\_\_\_\_

**PUBLIC WORKS:** \_\_\_\_\_

**BUDGET COORDINATOR:** \_\_\_\_\_

**OTHER:** \_\_\_\_\_

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_

Date \_\_\_\_\_

**Troy L. Fuller**

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**From:** Kelly Schmidt <KSchmidt@nctcog.org>  
**Sent:** Wednesday, August 30, 2017 8:41 AM  
**To:** Troy L. Fuller  
**Subject:** FW: CJD eGrants: Notification of OOG Grant Award for Grant Number: 3343001

WARNING: This email is from an external source. Do not click links or open attachments without positive sender verification of purpose. Never enter Username, Password or sensitive information on linked pages from this email. If you are unsure about the message, please contact the HelpDesk for assistance.

fyi

Kelly Schmidt, Senior Criminal Justice Planner North Central Texas Council of Governments  
616 Six Flags Drive (PO Box 5888)  
Arlington, TX 76011 (76005)  
Phone: 817-608-2383  
Fax: 817-640-7806  
[www.nctcog.org](http://www.nctcog.org)

-----Original Message-----

**From:** [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) [<mailto:eGrants@gov.texas.gov>]  
**Sent:** Wednesday, August 30, 2017 7:35 AM  
**To:** Roger Harmon <[countyjudge@johnsoncountytexas.org](mailto:countyjudge@johnsoncountytexas.org)>; [troy@johnsoncountytexas.org](mailto:troy@johnsoncountytexas.org);  
[bhuneidi@johnsoncountytexas.org](mailto:bhuneidi@johnsoncountytexas.org)  
**Cc:** Kelly Schmidt <[KSchmidt@nctcog.org](mailto:KSchmidt@nctcog.org)>; Melanie Devine <[MDevine@nctcog.org](mailto:MDevine@nctcog.org)>; Marcie Bruner <[MBruner@nctcog.org](mailto:MBruner@nctcog.org)>; Meredith Nurge <[MNurge@nctcog.org](mailto:MNurge@nctcog.org)>  
**Subject:** CJD eGrants: Notification of OOG Grant Award for Grant Number: 3343001

It is a pleasure to inform you that your application for funding has been awarded!

See the instructions below for specific information about activating your award. Thank you for your work and best wishes for a successful project.

#### Instructions for Activating Your Grant

To activate your agency's grant, the Authorized Official should log on to eGrants at <https://eGrants.gov.texas.gov> and go to the 'My Home' page. In the 'Current Status' column,

locate the application(s) marked 'Pending Acceptance of Award'. Click on the grant number and proceed to the 'Accept Award' tab. At the bottom of this page you may click the appropriate tab to 'Accept' or 'Decline' the award for your grant.

Print This Page

**Agency Name:** Johnson County  
**Grant/App:** 3343001 **Start Date:** 10/1/2017 **End Date:** 9/30/2018

**Project Title:** Johnson County Live Scan Program  
**Status:** Application Pending AO Certification

**Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
756001030

**Application Eligibility Certify:**  
Created on:2/6/2017 9:48:05 AM By:Troy Fuller

**Profile Information**

**Applicant Agency Name:** Johnson County  
**Project Title:** Johnson County Live Scan Program  
**Division or Unit to Administer the Project:** Sheriff's Office  
**Address Line 1:** 1102 E. Kilpatrick  
**Address Line 2:**  
**City/State/Zip:** Cleburne Texas 76031-1353  
**Start Date:** 10/1/2017  
**End Date:** 9/30/2018

**Regional Council of Governments(COG) within the Project's Impact Area:** North Central Texas Council of Governments  
**Headquarter County:** Johnson  
**Counties within Project's Impact Area:** Johnson

**Grant Officials:**

**Authorized Official**

**User Name:** Roger Harmon  
**Email:** countyjudge@johnsoncountytexas.org  
**Address 1:** 2 North Main  
**Address 1:**  
**City:** Cleburne, Texas 76033  
**Phone:** 817-556-6360 **Other Phone:**  
**Fax:** 817-556-6359  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** County Judge

**Project Director**

**User Name:** Troy Fuller  
**Email:** troy@johnsoncountytexas.org  
**Address 1:** 1102 E. Kilpatrick  
**Address 1:**  
**City:** Cleburne, Texas 76031  
**Phone:** 817-556-6058x227 **Other Phone:** 817-240-6793  
**Fax:** 817-556-6051  
**Title:** Mr.  
**Salutation:** Captain  
**Position:** Criminal Investigations Commander

**Financial Official**

**User Name:** Barbara Huneidi  
**Email:** bhuneidi@johnsoncountytexas.org  
**Address 1:** 2 NORTH MAIN ST  
**Address 1:**  
**City:** CLEBURNE, Texas 76033  
**Phone:** 817-556-6307 **Other Phone:** 817-556-6305  
**Fax:** 817-556-6075  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Grants Auditor

**Grant Writer**

**User Name:** Troy Fuller  
**Email:** troy@johnsoncountytexas.org

**Address 1:** 1102 E. Kilpatrick  
**Address 1:**  
**City:** Cleburne, Texas 76031  
**Phone:** 817-556-6058x227 Other Phone: 817-240-6793  
**Fax:** 817-556-6051  
**Title:** Mr.  
**Salutation:** Captain  
**Position:** Criminal Investigations Commander

### Grant Vendor Information

**Organization Type:** County  
**Organization Option:** applying to provide services to all others  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 756001030  
**Data Universal Numbering System (DUNS):** 046286787

### Narrative Information

#### Introduction

This application covers grant applications for funds administered by CJD under the funding announcements for the Juvenile Justice Grant Programs (local and statewide), Residential Substance Abuse Treatment (RSAT), Justice Assistance Grant (JAG), Truancy Prevention and Intervention (program), and Specialty Court Grant Programs for (general courts and training and technical assistance) See the relevant CJD funding announcement (linked above under "OOG Solicitation") for application instructions.

**WARNING:** This application has changed significantly since last year. It is essential to review the funding announcement (linked above) for instructions specific to each grant program. The funding announcements may require certain information – especially under the project narrative boxes – that your application may be considered incomplete without, resulting in the application being declared invalid and ineligible for funding.

Unless otherwise specifically instructed, DO NOT UPLOAD ATTACHMENTS with further information. Use the space provided here to address any aspects of the project you consider relevant.

#### Section 1: Program-Specific Questions

##### A. Specialty Courts

If applicant applying to fund a specialty court operating under Ch. 121 of the Texas Government Code, enter the **CJD ID for the court** (list available [here](#)). If applicant is not, enter "0":

For specialty courts, this application will be considered incomplete until the program fills out the CJD Specialty Courts survey, released in December 2016. The survey is available [here](#).

0

##### B. Drug Testing

If the project tests program participants for drugs or alcohol, describe the testing policy, including the method used for testing and the frequency of testing for participants. Enter 'N/A' if the project does not have participants or those participants are not drug tested.

N/A

##### C. Juvenile Case Managers

Select the option that best describes the support for juvenile case managers (including programs administered by juvenile case managers) in this project:

- No support for juvenile case managers
- Support for juvenile case managers to address truancy only
- Support for juvenile case managers to address juvenile crime

If this project includes support for juvenile case managers, select all options that apply. The juvenile case managers under this project will be employed or co-employed by:

- A truancy court under Chapter 65, Texas Family Code
- An independent school district
- A juvenile probation department
- A juvenile criminal court
- Another type of entity

This project does not support juvenile case managers

If this project supports juvenile case managers, list the names of the entities employing, co-employing, or utilizing the case managers, including the name of the truancy court and the name of the school district (if applicable). Projects that do not support juvenile case managers should enter **N/A**:

N/A

If this project supports juvenile case managers, list any of the entities entered immediately above that currently employ juvenile case managers. If the project does not support juvenile case managers or none of the entities currently employ them, enter **N/A**:

N/A

If the applicant is applying for funds to support a juvenile case manager, check all that apply (all other applicants select the last option):

- Each county of the applicant retains funds collected under Sec. 102.015, Texas Code of Criminal Procedure
- Each municipality of the applicant retains funds collected under Sec. 102.015, Texas Code of Criminal Procedure
- Each county of the applicant currently collects fees to support juvenile case managers under Sec. 102.0174, Texas Code of Criminal Procedure
- Each municipality of the applicant currently collects fees to support juvenile case managers under Sec. 102.0174, Texas Code of Criminal Procedure
- Each county of the applicant has established a judicial trust fund under Sec. 36.001, Texas Government Code
- Each municipality of the applicant has established a judicial trust fund under Sec. 36.001, Texas Government Code
- Applicant is not applying for funds to support a juvenile case manager

**D. Evaluation Projects**

This section regards any evaluation budget line item and/or selection of "Program Evaluation" as a project activity.

**Tier-One Evaluations**

Evaluations of programs that have been implemented and the evaluations will test the fidelity of the program based on proven models or best-practices. The evaluation also will review available program output and outcome information.

Does this application include a tier-one evaluation?

- Yes
- No

If you answered 'YES' above, describe below the best practices/model to be used in a fidelity and performance evaluation, the goal(s) of the evaluation, and why it is needed. If you answered 'No' above, enter 'N/A'.

N/A

**Tier-Two Evaluations**

Evaluations directed at measuring the effectiveness of proposed new program models or significant changes in present program models. The goal of tier-two evaluations is both to measure the program's effectiveness and to produce data and evidence necessary for others to replicate the program models and to develop best practices that CJD can use in supporting similar efforts.

Does this application include a tier-two evaluation?

- Yes
- No

If you answered 'YES' above, describe below why this new program model is needed and the goal(s) of the evaluation. If you answered 'No' above, enter 'N/A'.

N/A

If you answered NO to both questions above, check this box.

**E. Sustainment**

How many additional years, beyond this request, do you plan to request continuation funding?

0

1) If you entered three (3) years or fewer, provide a brief explanation of your sustainment plan (if you entered more than three years or the project will not be sustained, enter 'N/A'):

Johnson County is committed to continuing to provide maintenance and software updates after the grant funding/program ends.

2) If you entered more than three (3) years, explain the longer term sustainment plan or why other resources cannot be used to continue this project and why a sustainment strategy is not possible (if you entered three years or fewer or the project will not be sustained, enter 'N/A'):

N/A

**Section 2: Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

**A. Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

**B. Information Systems**

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

**C. Bulletproof Vests**

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

**D. Uniform Crime Reports**

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the twelve previous months.

**E. Criminal History Reporting**

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2011 through 2015.

**F. DNA Testing of Evidentiary Materials**

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

**G. Interoperable Communications**

Funds to support emergency communications activities must ensure compliance with the FY 2015 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC) for Texas.

**H. Twelve-Step Programs**

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

**I. Specialty Court Certifications**

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

**J. Generated Program Income**

Unless specifically and explicitly authorized to do otherwise by OOG, at OOG's sole discretion, the applicant will report Generated Program Income (GPI), which includes any portion of fees collected from program participants and retained by the grantee. GPI will be applied to the grant through a grant adjustment. GPI must be used to offset project costs and must be expended prior to seeking payment from OOG.

**K. Immigration and Customs Enforcement Requests**

The full text of this certification can be found [here](#). To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement.

All applicants must select one of the following options:

- Applicant is not a county or municipal government
- Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. The Authorized Official has read the certification found on the aforementioned CJD website. Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

**L. Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Randy Gillespie

Enter the Address for the Civil Rights Liaison:

2 North Main Street Cleburne, TX 76033

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

817-556-6350

**Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

I certify to all of the application content & requirements.

**Project Abstract :**

Currently the Johnson County Sheriff's Office provides fingerprinting services to meet a variety of needs both in the community and within the Criminal Justice System. The community needs are most evident for those that are applying for their Concealed Handgun License (CHL), investigation into the background of school employees and volunteers, churches and church volunteers, as well as other organizations that come into contact or provide services to children. The Johnson County Sheriff's Office has nearly 700 sex offenders who must report and register with the Sheriff's Office as part of our Sex Offender Compliance Program. Offenders reporting as a requirement to this program are required to provide fingerprints. The Sheriff's Office also assists crime victims that have fallen prey to identity theft, provide law enforcement applicant prints of Deputy and jailer, and work multiple crimes each year where fingerprints could be used to identify the perpetrators of these crimes.

**Problem Statement :**

The Johnson County Sheriff's Office administration, consisting of Criminal Investigators and Uniformed Patrol, currently uses ink rolled print cards to provide fingerprinting services to the community, to register sex offenders, to verify identification, to assist victims of identity theft, to submit applicant records during the hiring process, or to enhance criminal investigations. The process of rolling ink prints sometimes can lead to having to roll the prints multiple times to ensure that the prints are of a quality to submit. Many times rolled prints are rejected by Texas Department of Public Safety (TXDPS) for various reasons, such as poor quality of the prints, illegible handwriting, or improper coding. This creates a gap in service to the citizens needing prints, can lead to the inability to identify an offender or wanted person, and places the community at a higher risk if potential predators are not identified through the investigative process. Currently there are 435 registered sex offenders in Johnson County (reference: Texas Department of Public Safety) that are required to register with the Johnson County Sheriff's Office or the municipality where the offender lives. Each offender is subject to registration that requires collecting current information including photographs and fingerprints. The registration and subsequent verification of offender information and identity is not only a requirement by law, but also is in the best interest of the community and its safety. The Johnson County Sheriff's Office has a Criminal Investigator that is assigned to specifically register and verify the offenders. There are several instances where offenders abscond and their whereabouts are unknown, which makes having current photographs and fingerprints accessible and submitted critical in finding and locating the offender. Identity Theft and Fraud are one of the fastest growing crimes that affect victims of all ages. These crimes are perpetrated from a variety of sources and can be financially and emotionally debilitating to the crime victim. The Identity theft crimes can involve impersonation where the actor may use the victim's identity and present it to Law Enforcement during an active investigation making the criminal offense attached to the "victims" name. To investigate these types of crimes the criminal investigator must check the background of the victim, which includes the essential need to take fingerprints from the victim to determine the identity and to have available for comparison. Since 2007 a Criminal background check is required to be conducted on school district employees, volunteers, substitutes, student teachers, and some contractors must undergo a fingerprint based criminal history check. Church ministries including volunteers that work or have interactions with children are being required to have a criminal background checks, including fingerprints. The same is occurring with volunteer or for profit (child care; after school programs) organizations that are based on protecting children. The fingerprints are submitted to a database that is maintained by the Texas Department of Public Safety which scans incoming prints for comparison.

**Supporting Data :**

Johnson County has an estimated population of 163,971 and law enforcement services are provided by the Johnson County Sheriff's Office, and eight other municipalities. The unincorporated areas of Johnson County represent almost 50 percent of the total population of Johnson County. While the information is not recorded it is estimated (Visitor Log in) that on average that fingerprinting services are offered to the community about 5-8 times per week, which indicates that fingerprinting services are completed to 250-500 people per year. The fingerprint services would increase significantly if the Sheriff's Office had the ability to electronically capture fingerprints as now most CHL applicants are referred to a FAST location. Most of these fingerprint services are related to employment, volunteer service (schools, churches, and non-profit), adoptions, and name changes. On average there are eight (8) sex offender registrations that occur daily, and multiple verifications occur daily. There are more than 498 sex offenders that register with Johnson County, and multiple verifications (home/employment checks) are done on a daily basis. The Johnson County Sheriff's Office in 2016 identified that there were 287 Identity Theft/Fraud cases reported (Johnson County RMS) in comparison to 247 in 2015 and 217 in 2014. In 2016 there were 232 Burglary cases reported in comparison to 253 in 2015 and 312 in 2014. The addition of a Live Scan system would greatly benefit the Johnson County Sheriff's Office in its daily operation whether providing a service to the community, identifying an offender or perpetrator of an offense, assisting the victim of identity theft or fraud, or processing an employment applicant.

**Project Approach & Activities:**

This program is to be implemented in the Johnson County Sheriff's Office - Administrative Section that houses our Criminal Investigations Division, Uniformed Patrol Division, and Warrants and Transport Division. The Sheriff's Office also supports and works closely with the STOP Special Crimes Unit. Currently the Sheriff's Office is still using ink rolled prints in the administration section that often fail to meet acceptable standards, and subsequently results in the prints being returned as unusable. The introduction of a Live Scan system (FBI/AFIS Certified) that has the ability to read both the 10 print and palm that offers confirmation that the print taken is usable. The Live Scan System will integrate with the jail system and the new RMS, which allows the collected prints to be compared and shared with other agencies that have the capabilities. This project promotes and compliments the criminal justice system in that it quickly confirms the identity of arrested persons and provides a means of identifying suspected persons. The means of collecting digital finger/palm prints provides instant and accurate identification of criminals that may be booked into the Johnson County Law Enforcement Center, suspected in



a criminal offense, registering as a sex offender or in verifying a sex offender, a wanted person with active warrants, an identity theft victim that needs to positively establish their identity, a citizen that needs a fingerprint based background check, or a law enforcement applicant. This information is then transferred to the Texas Department of Public Safety and the FBI as accurate and confirmed crime data on individuals that have been arrested for a criminal offenses, for comparison purposes, or to determine that a person has no criminal background. This specific information is very important to all parties that are involved in the criminal justice system, from the arresting agency, to the prosecutor's office, to the Texas Department of Criminal Justice (TDCJ), to the documentation and tracking of criminal history of offenders. All of this is specific crime data that is paramount to the success of the criminal justice system. Equally it is essential to provide services to the community that are based on background checks that are fingerprint based for employment, churches, schools, or non-profit organizations (staff/volunteers) that are providing services to or interacting with children. The implementation of an electronic fingerprinting system (Live Scan) that is FBI/AFIS certified will ensure the timely and accurate identification of suspected persons, sex offenders by the Sheriff's Office and other departments' with the capability of utilizing the system will benefit from. This will enhance the criminal justice system's ability to protect citizens, correctly identify offenders during the investigative process, apprehend wanted offenders through positive identification at the time of arrest, and positively identify sex offenders at initial registration and during the verification process. To submit arrest information by electronic submission to the Federal Bureau of Investigation/AFIS/CJIS and the Texas Department of Public Safety for class C misdemeanor offenses and all arrest charges for mandatorily required charges for a Class B misdemeanor or better misdemeanor offenses and all felony offenses. To increase the efficiency of the Sheriff's Office and other agencies who utilize the electronic fingerprinting system through a regional information-sharing system such as AFIS/Live Scan systems. To reduce the labor intensive workload of investigators, who are trying to positively identify suspect's latent fingerprints left at a crime scene.

### Capacity & Capabilities:

The Johnson County Sheriff's Office has implemented many programs over the past several years to provide better resources for law enforcement and service to the community. Some of these programs have included Computer Aided Dispatch, Records Management System (RMS), developed MCT (Mobile Communication Terminal), developed communications to be compliant with Federal standards, In-car video systems, and most recently initiated a Body Worn Camera program. The Johnson County Live Scan Program will be administrated by Lieutenant Troy Fuller who will monitor the completed surveys, and keep up with monthly reports on the use of the live scan program. Lt Fuller will provide an annual report on the use of the Live Scan program and forward the report through administration (Captains, Chiefs, and ultimately the Sheriff) for evaluation. Personnel that are assigned to develop the Live Scan Program as with other programs have a multitude of disciplines such as IT training and repair, certified instructors, and full IT support from Johnson County. A policy governing the use and implementation of the Live Scan will be developed through development which will include administration, Investigations, patrol, jail, and well as the solicitation of community input. This allows the program to be viewed from many different angles so that the benefits affect every facet of the Sheriff's Office and the agency maximizes the programs potential. The Johnson County Sheriff's Office has always provided fingerprint services for the community and within the criminal justice system through an ink rolled process. This process requires that the prints be mailed off for comparison, and can potentially take a couple of weeks to receive a return. This delay can result in offenders or fugitives going free and potentially victimizing other people. The implementation of the Live Scan fingerprint program that is FBI/AFIS certified and produces higher quality fingerprints can produce fingerprint returns within seconds and not weeks. The addition of the Live Scan system will allow the electronic submission of prints to Texas Department of Public Safety and FBI that stores and compares the prints with other prints within the database. The Live Scan system will interface with the Jail Booking Database which will maximize the available prints on a local level to be compared. Also the addition of a Card Scanner will allow fingerprints that were ink rolled to be scanned and entered into the system, which will further enhance the effectiveness of the program. The Live Scan System is cloud based and can be shared with other agencies. The Live Scan Fingerprint system will allow for 10 print (fingerprints) rolled or flat and palm prints that can be submitted and stored, and will also allow digital images to be taken which will allow visual comparison or identification as well. The Sheriff's Office when submitting a Request for Purchase (RFP) will requires that the selected vendor to provide onsite training (Program Specific/Train the Trainer). This will allow training to be provided to selected personnel as needed that will be to collect the fingerprints and submit. Personnel from the administrative staff, criminal investigations, uniformed patrol, and warrants/transport will be used to implement the program and to provide continued services.

### Performance Management :

The overall goal in implementing the Johnson County Live Scan Program is to enhance the effectiveness of fingerprinting services. This is accomplished by collecting high quality prints that can be electronically submitted to the Texas Department of Public Safety and the FBI. This allows the results of the fingerprint submission to be returned immediately in comparison to potentially waiting several hours to at times being several weeks. The implementation of this program will also allow this agency and other agencies with compatible systems to have access to fingerprint data that can be compared which expands the overall effectiveness of this program and others. To implement the Johnson County Live Scan Program which will place a Live Scan unit in the administrative section of the Sheriff's Office by 01/15/18. This will increase the efficiency of personnel collecting finger or palm prints by providing a high quality image that is then electronically submitted to the Texas Department of Public Safety and the FBI for comparison. The efficiency will be most evident in the reduction of returned prints that is due to poor quality prints or improper coding. To increase the effectiveness of personnel using the Live Scan system (20) in identifying wanted persons thus promoting public safety by 01/15/18. The live scan system delivers the ability to have results reported back immediately rather than having to wait several hours or potentially longer to receive back confirmations of identity or to find out that a print is unusable. To enhance the abilities of the Investigators assigned to the Sex Offender Compliance Program in the registration of sex offenders or verification of offenders to obtain fingerprints and photographs. This allows the investigators (3) to register all new offenders (40) and to verify the quarterly or annual offender's registration (438) which allows them to update the fingerprints, which are then submitted to the Texas Department of Public Safety and FBI. This ensures that accurate information on offenders is updated in the TXDPS Sex Offender database. This assists law enforcement is locating absconded offenders and serves the public's interest. This will be implemented when the Live Scan system goes live 01/15/18. Monthly statistics as to the number of new offenders registered or registration updates will be available and reviewed annually. The Johnson County Sheriff's Office is committed to assisting the public when fingerprint based background checks are requested for employment (also law enforcement applicants), volunteer services, and CHL requests. The addition of the Live Scan system would enhance our ability to serve the community in positive way and assist in increasing a community rapport. The Live Scan system has the ability to print the fingerprints to a card or to submit the fingerprints electronically. Our objective would be to serve a minimum of 100 citizens annually, which will be implemented, 01/15/18 when the live scan system goes into service and be tracked on a monthly basis. The Johnson County Live Scan Program will be implemented by 01/15/2018, which provides time to complete the procurement process and work with the selected vendor to set delivery of equipment and have onsite training in the use and operation of the equipment. The Live Scan system will be operated by selected personnel (20) from administration, Sex Offender Compliance Investigators, Criminal Investigator, and Warrants personnel. In 2016 there were 435 actively registered sex offenders in Johnson County that were either new or active offenders that are required to register quarterly or annually. This is in comparison to 453 offenders in 2015, and 464 in 2014 (Stat information from TXDPS- Sex Offender registry). In implementation of the Live Scan Program the Sheriff's Office investigator will be able to use the Live Scan System in their criminal investigations to identify offenders or to clear those

that were suspected. In 2013 (Uniform Crime Reporting Statistics-UCR) there were 1082 offenses reported (UCR Criteria), in comparison to 869 in 2014 and 1184 in 2015. The largest area of increase was in the area of Fraud/Identity Theft which was 217 in 2014 which increased to 245 in 2015 to an all-time high of 287 in 2016. The Live Scan System will have tremendous effects in Identity Theft investigation as often times the victim is left to defend themselves to the degree of potentially facing criminal charges or have the perpetrator of the offense using the victim's identity during the arrest process. The Live Scan System allows the comparison to be completed immediately, which can clear the victims of identity theft and potentially identify the offenders.

### Data Management:

Upon implementation of the Johnson County Live Scan Program the system administrator will maintain reports that will collect statistical data on the types of activities (sex offender, employment, applicant, volunteer, criminal investigation, etc.) that the system is used for. The evaluation of the program will be able to determine the number of people served, warrant arrests, investigations conducted. Also surveys will be conducted with Investigators, Patrol Deputies, as well as other agencies that have utilized the system to measure the successes with the system and to solicit potential system or program improvements. The results statistical data, surveys, and suggested system improvements will be compiled into a report and submitted to the Sheriff for his review. The evaluation of multiple levels will allow the program to accurately assessed and evaluated.

### Target Group :

Johnson County has an estimated population of 163,971 and law enforcement services are provided by the Johnson County Sheriff's Office, and eight other municipalities. The unincorporated areas of Johnson County represent almost 50 percent of the total population of Johnson County. The Johnson County Live Scan program will be made available to not only to the residents in the unincorporated areas of Johnson County, but others as they become a crime victim. Live Scan services will be made available to other agencies as requested to assist. The implementation of the Live Scan Program will enhance the abilities of Law Enforcement and to the citizens that are in need of services. The Live Scan program will expedite the fingerprint process (ink rolled prints vs biometric printing) as it reduces the time of submission from hours or longer to almost an immediate response. This benefits the investigative process (criminal, wanted person, sex offender compliance), victim services (identity theft), or community services (employment including LE applicants, volunteers, school employees, and CHL applicants) as it reduces or eliminates unusable prints that are submitted to the FBI or TXDPS, which delays the process. The use of the Live Scan system in the investigative process will allow investigators to submit prints which will lead to higher arrest rates as the system may identify wanted persons, confirm latent prints with the suspected person, or even potentially clear a person that has been listed as a suspect. According to the Crimes in Texas UCR (last available report) the clearance rate for Johnson County averages around 20%, which makes taking every available effort to solve crimes or to identify offenders very critical and in the best interest of serving victims of crime.

### Evidence-Based Practices:

According to the FBI best practices guide (FBI.gov - Best Practices Guide - www.fbi.gov/file-repository/disporev04082016; published 04/08/2016 pg 5) that the implementation of technological enhancements facilitate better information sharing amongst stakeholders. In addition to the use of a standard identifier across systems, the benchmarking participants indicated that the following technological solutions were best practices for improving disposition reporting; Live Scan Submission The arrest fingerprint submission establishes the individual's criminal history record. The implementation of live scan technology helps eliminate gaps in arrest fingerprint reporting, and enhances the state and FBI CJIS Division's ability to post dispositions, especially when paired with the use of unique identifiers. Live Scan technology provides immediate notification to the submitter indicating the fingerprints are accepted or rejected, eliminating delays and additional data collection for the individual. For states that do not fingerprint at the time of arrest, using live scan technology in the courtroom enables both the submission of the fingerprint and the disposition information directly to the state and the FBI CJIS Division

## Project Activities Information

### Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

### Section 1: Program Enrolled/Served Population

This question is relevant for projects that serve or enroll specific individuals, rather than targeting the general public. This could include training, providing services, treatment programs, or offender programs. Please estimate the following for the project period, or if this does not apply to your project, enter "0" in each box.

Number of individuals NEWLY enrolled or BEGAN being served:

0

Number of carry-over individuals enrolled/being served in the program at the beginning of the project period:

0

Number of individuals who will successfully complete the program / full course of services:

0

Choose one:

My program does not serve or enroll specific individuals

My program's typical designed (ideal) length is best measured in HOURS of services delivered/ enrollment for each individual

My program's typical designed (ideal) length is best measured in DAYS of services delivered/ enrollment for each individual

Enter the number of hours or days (depending on selection above) of the typical designed (ideal) length of the program for each individual. Enter "0" if you indicated that your program does not serve or enroll specific individuals:

0

### Section 2: Special Project Types and Information

Select all special project types that apply to your project.

Task forces: Project will support the operations and coordination activities of a task force.

- Yes  
 No

If you answered 'YES' above, enter the name of the task force. If you selected No, enter N/A.

N/A

If you answered 'YES' above, enter the agencies or organizations that participate in the above-named task force. If you selected No, enter N/A.

N/A

Gang activity: Project involves a focus specifically on gang activity.

- Yes  
 No

Transnational and organized crime: Project involves a focus specifically on transnational and organized crime.

- Yes  
 No

Border activities: Project involves a focus specifically related to the Texas-Mexico border.

- Yes  
 No

Human trafficking (select all that apply):

- Project focuses on human trafficking  
 Project specifically focuses on trafficking of minors  
 Project specifically focuses on trafficking of adults  
 Project specifically focuses on sex trafficking  
 Project specifically focuses on labor trafficking  
 Project does not have any particular focus on human trafficking

### Section 3: Juvenile Justice Projects

Select all categories that describe the project's juvenile crime activities. Definitions are available [here](#).

- Diversion  
 Mental health services  
 Aftercare/reentry  
 After-school programs  
 Alternatives to detention  
 Community-based programs and services  
 Delinquency prevention  
 Girl-focused services  
 School programs  
 Substance and alcohol abuse  
 Disproportionate minority contact  
 Mentoring, counseling and training programs  
 Job training  
 Aptitude testing  
 Diversion in a rural setting  
 Project does NOT have a particular focus on juvenile crime

### Section 4: Campus-Based Projects

This project is based on – or serves – one or more specific educational campuses (K-12 or higher education).

How many TOTAL students at ALL campuses will be served by the project? (enter "0" if this project is not based on – or serves – specific educational campuses):

0

List each educational campus that will be served by this project. Enter 'N/A' if this project is not based on – or serves – specific educational campuses.

N/A

### Section 5: Crime or Victim Type

This question is for justice projects that target specific crimes and ALL victim services projects. Others may enter "100" under "All other crimes". Applicants to serve victims of or prosecute/investigate/prevent exclusively child sex trafficking victims should assign 100% to that category.

Select the type(s) of crime or crime victim this project targets and provide the percentage of time dedicated to each. Applicants with projects that target multiple-offense offenders or multiple-victimization victims should assign percentages that best describe the activity. Percentages may not exceed 100%.

Sexual assault (%):

0

Domestic abuse (%):

0

Child abuse (%):

0

DUI / DWI (crashes for victim services) (%):

0

Survivors of homicide (%):  
0  
 Assault (%):  
0  
 Adults molested as children (%):  
0  
 Elder abuse (%):  
0  
 Robbery (%):  
0  
 Stalking (%):  
0  
 Dating/acquaintance violence (%):  
0  
 Human trafficking (%):  
0  
 Child sex trafficking (%):  
0  
 All Other Crimes / No Specific Crimes or Victims Targeted (%):  
100

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
Equipment and Technology	100.00	The Johnson County Sheriff's Office has always provided fingerprint services for the community and within the criminal justice system through an ink rolled process. The implementation of the Live Scan fingerprint system is FBI/AFIS certified and produces higher quality fingerprints. The addition of the Live Scan system will allow the electronic submission of prints to Texas Department of Public Safety and FBI that stores and compares the prints with other prints within the database. This method can produce results within seconds and not weeks. The Live Scan System is cloud based and can be shared with other agencies.

**Measures Information**

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
*REQUIRED TOTAL: Equipment or technology: Individuals/ operators equipped	20
*REQUIRED TOTAL: Equipment or technology: Organizations directly using	1

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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## Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

**Section 1: Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

**Section 2: Contract Compliance**

Will CJD grant funds be used to support any contracts for professional services?

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

**Section 3: Lobbying**

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

- Yes  
 No  
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes  
 No  
 N/A

**Section 4: Fiscal Year**

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2017

Enter the End Date [mm/dd/yyyy]:

9/30/2018

**Section 5: Sources of Financial Support**

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

136374

Enter the amount (\$) of State Grant Funds:

1585259

**Section 6: Single Audit**

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

- Yes  
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:  
 9/30/2015

### Section 7: Equal Employment Opportunity Plan

#### Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

#### Requirements for a Type I Entity

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

#### Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

#### Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity - Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity  
 Type II Entity  
 Type III Entity

### Section 8: Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify  
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

### Section 9: FFATA Certification

#### Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes  
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes  
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are **NOT** required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

### Fiscal Capability Information

#### Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

#### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- Yes  
 No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes  
 No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 3: Financial Capability**

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 4: Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information**

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	Live Scan Unit and Accessories	Live Scan package consisting of a 10 print and Palm print card and live scan that is FBI certified, 500 ppi FBI certification, that	\$40,590.00	\$0.00	\$0.00	\$0.00	\$40,590.00	1



	provides transaction reports, capable of storing 70,000 transactions, TX DPS Certified, Fed Submit Cardprint software, Fed Submit computer, Ruggedized cabinet with 19" color touch screen monitor, Fed Submit Palm Print Live Scanner, Fed Submit Flatbed scanner, Fed Submit FBI certified Printer, and a Fed Submit Swipe Card Reader. Package includes 1 year software maintenance and Live Scanner maintenance - Package \$36,440.00. Fed Submit Installation and Training \$1,000.00. Shipping \$850.00. Fed Submit Mug Shot Software and one year maintenance \$2,300.00.				
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**Source of Match Information**

**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$40,590.00	\$0.00	\$0.00	\$0.00	\$40,590.00

**Budget Grand Total Information:**

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$40,590.00	\$0.00	\$0.00	\$0.00	\$40,590.00

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as User Name: lt1004

# FY18 JUSTICE ASSISTANCE GRANT Addendum

Submission Instructions: Email completed addendum file to [cjapplications@nctcog.org](mailto:cjapplications@nctcog.org) no later than  
5:00 pm CST on February 20, 2017  
To download addendum: [http://www.nctcog.org/cs/cj/forms/registration\\_JAG.asp](http://www.nctcog.org/cs/cj/forms/registration_JAG.asp)

**COMPLETED ADDENDUM SHOULD NOT EXCEED 3 PAGES**

**Agency Name: Johnson County**  
**Application title: Johnson County Live Scan Program**  
**Application #: 3343001**  
**Location of Agency Headquarters: 1102 E. Kilpatrick Ste A, Cleburne, TX 76031**  
**CJD amount requested for this project: \$40,590.00**

Is this a collaborative project?                      YES \_\_\_\_\_                      NO   X  

\*\*\*\*\*

1. **PROJECT SUMMARY:** Briefly summarize the entire application. Descriptors may include but are not limited to describing problem to be addressed, activities, goal and objectives, and how budget items will be used in carrying out the project.

The Johnson County Sheriff's Office administration, consisting of Criminal Investigators and Uniformed Patrol, currently uses ink rolled print cards to provide fingerprinting services to the community, to register sex offenders, to verify identification, to assist victims of identity theft, to submit applicant records during the hiring process, or to enhance criminal investigations. The process of rolling ink prints sometimes can lead to having to roll the prints multiple times to ensure that the prints are of a quality to submit. Many times rolled prints are rejected by Texas Department of Public Safety (TXDPS) for various reasons, such as poor quality of the prints, illegible handwriting, or improper coding. This creates a gap in service to the citizens needing prints, can lead to the inability to identify an offender or wanted person, and places the community at a higher risk if potential predators are not identified through the investigative process. The Live Scan system will take fingerprints, palm prints, a card scanner that will allow other prints to be scanned into the data base for comparison both locally and through the FBI and TXDPS. The implementation of a Live Scan Program would allow the acquired system to integrate with other available systems, which would provide a broader data base.

The overall goal is to implement the Live Scan Program which will enhance the effectiveness of the fingerprinting services that are provided. The Live Scan captures a high quality print that can be electronically submitted to the FBI and to the Texas Department of Public Safety. This allows an immediate response in comparison to the current ink rolled system that can take hours to several days to complete the comparison. This system will integrate with other available systems and broaden the potential of the Live Scan Program. The Live Scan program will identify wanted persons, allows the newly registering or providing a registration update on sex offenders (435) to be photographed and fingerprinted thus updating the Texas Department of Public Safety records. This will assist in identifying offenders that have absconded which potentially could affect public safety. The ability to use the Live Scan system and a routine part of our criminal investigation could provide a better service to victims of crime by allowing investigator to input print collected into the local and federal database they may assist in identifying the perpetrator.

The Live Scan system will allow investigators, administrators, warrants personnel to scan prints cards and take live fingerprints and enter them to a local data base, as well as a state and federal data base for comparison or to be maintained as crime data. The Live Scan will allow the capture both finger and palm prints, capture photographs, and store information that can be stored in a database that will be available for future. The Live Scan system that is selected will provide onsite training that will make sure that personnel are knowledgeable on the use and operation of the Live Scan system. The Live Scan system will be FBI/AFIS certified which allows the electronic submission to the FBI and state systems.

The Johnson County Sheriff's Office has successfully implemented many programs over the past several years to provide better resources for law enforcement and service to the community. The programs, such as Computer Aided Dispatch, Records Management System (RMS), developed MCT (Mobile Communication Terminal), developed communications to be compliant with Federal standards, In-car video systems, Mental Health Peace Officer, and most recently initiated a Body Worn Camera program. These programs remain viable and have grown exponentially through continued support of the Sheriff's Office administration and personnel, as well as having the support of the Commissioners Court.

Scan Program will be administrated by Lieutenant Troy Fuller who will monitor the completed surveys, and keep up with monthly reports on the use of the live scan program. Lt Fuller will provide an annual report on the use of the Live Scan program and forward the report through administration (Captains, Chiefs, and ultimately the Sheriff) for evaluation. The implementation of this program will be completed through coordinated efforts of the Sheriff's Office (Implementation, Training, Policy Development, and Use), Johnson County and District Attorney's Office (policy Development), Johnson County IT department (Technical Support, Implementation, and Policy Development), as well as Community Involvement (Development and Policy), as well as vendor support (Technical, On Site training, Installation of Equipment, and integration of software). Through these multiple disciplines the overall program is viewed on different levels which enhances the implementation and continued development of the program.

1. **SUPPORTING DATA:** Provide at least three (3) years of locally relevant and verifiable statistical data. Describe how the data supports the problem to be addressed. NOTE: All data must be cited, verifiable and describe local conditions. Include state and/or national data only when comparing/contrasting with local data.

The below listed table is reflective of Crime Data that is specific to the Johnson County Sheriff's Office and demonstrates three crime areas that were identified as most relevant to the Johnson County Live Scan Program and the overall amount of cases assigned for Criminal Investigation.

The sex offenders that are required by law to register with the Johnson County Sheriff's Office are reflective of those offenders that reside in the unincorporated areas of Johnson County. Each offender must register when newly assigned to the compliance program, and then are required to report either monthly, quarterly, or annually or anytime that information updates are needed (changes in phone, vehicle, work, address etc.). It is at this point that information must be verified (verification process) within 72 hours. These updates can involve photograph and fingerprint updates. It is time sensitive and in the interest of public safety that the offender status and identity is verified. There are numerous offenders that abscond and it is critical that the offender be located.

The offense of Fraud/Identity Theft is one of the fastest growing offenses occurring across America as well as in Johnson County where the reported offenses have increased by 75% in the past three years. This offense is almost debilitating to crime victim as often times they are not even aware that anything occurred until they receive a notice or even become the subject of a criminal investigation. Worse yet and becoming more common is the perpetrator that used the victims identification when they become a involved party of a criminal investigation. The victim then could be subject to a warrant arrest. The use of the Live Scan could potentially confirm the identity of the actual suspect and clearing the name of the identity theft victim. There are numerous times that fingerprints are located at the scene of a burglary and a suspect is developed.

The ability to fingerprint a suspect and then scan a print collected could potentially link and positively identify what was a suspected person and turn them into a defendant. Currently the clearance rate (Crimes in Texas UCR – TXDPS) on property crimes is generally 22% or less, which in itself depicts a great need to increase resource such as the Live Scan to increase the clearance rate of property crimes. The ability to collect and scan fingerprints or take fingerprints for comparison that of are high quality that be stored in local database or submitted to TXDPS and the FBI can have positive effects throughout the criminal justice system. This can enhance the investigative process, the prosecution, presentation in court, Texas Department of Criminal Justice, which ultimately can result in higher conviction rates.

The ability to serve community needs is equally important and affects multiple areas with the community. In recent years laws have become more stringent making persons that are involved in working with children (Volunteer, staff, school employees, or non-profit) to submit to a fingerprint background check. This also includes law enforcement applicants as well. The ability to assist the community allows the Sheriff's Office to build a rapport,

but also the ability to submit a print and get an immediate response, which in turn benefits the citizen, a business looking to hire, protects a child, or maybe identifies a wanted person.

CATEGORY	2014	2015	2016
Sex Offender	464	453	435
Fraud/Identity Theft	217	245	287
Burglary	312	253	232
Cases Assigned for Investigation	2890	2872	3076

- Data collected from Johnson County Records Management System (RMS)
- The information listed under Sex Offender is recorded from the TXDPS Sex Offender website.

**2. CAPACITY & CAPABILITIES – AGENCY COLLABORATION:** This information will be assessed with the Capacity & Capabilities section in eGrants. In the table below, list no more than five (5) of the most important collaborations that your agency has with other entities in order to carry out this project. If no collaborations are needed, please put N/A.

AGENCY NAME	DESCRIBE HOW AGENCY ASSISTS WITH THIS PROJECT	CONTACT PERSON NAME
N/A		

**COMPLETED ADDENDUM SHOULD NOT EXCEED 3 PAGES**